



00TOWN OF LAKE PARK

P/T Dock Attendant

Performs minor repair work and general maintenance tasks on the property of the Lake Park Harbor Marina, issues parking permits for boat ramp operations, dispenses fuel, and maintains related records including operation of the Marina Dock Master software program for vessel reservations, point of sale transactions, etc. Also, helps to collect boat ramp and dockage fees, and assists with collections, billings, and daily reconciliation of revenue. Must be able to work 25 hours per week on a varied work schedule as needed including some weekends and holidays. High school diploma or equivalent supplemented by one year of experience in operating and berthing boats and knowledge of computers including Microsoft Outlook are required. Must also be able to swim and must have a valid Florida driver's license. Pay range \$10.08 to \$15.19 per hour.

Deadline for Receipt of Applications: November 12, 2014 or until the position is filled. Applications may be obtained from and must be submitted to the Human Resources Department, Lake Park Town Hall, 535 Park Avenue, Lake Park, Florida. All applicants shall be subject to a criminal background check.

Application forms may be downloaded from the Town's website at www.lakeparkflorida.gov. Applications will not be accepted by fax or by email. Phone: 561-881-3300. An Equal Opportunity Employer.